



Headteacher: Ms J E Pomfret B.Ed (Hons), ALCM, NPQH.  
Telephone: 01992 893344  
Fax : 01992 893945  
E-mail: [admin@nazeing.essex.sch.uk](mailto:admin@nazeing.essex.sch.uk)  
Website: [www.nazeing.essex.sch.uk](http://www.nazeing.essex.sch.uk)

24<sup>th</sup> February 2021

## Update for Full Reopening 8<sup>th</sup> March 2021

Dear Parents/Carers

I am writing to you in response to the Prime Minister's announcement on Monday regarding the easing of lockdown restrictions in England from Monday, 8<sup>th</sup> March 2021 and the implications this will have on our school.

We are looking forward to welcoming all the staff and children back to school on Monday 8<sup>th</sup> March. This recent lockdown has been especially hard on many individuals and families within our community and despite the success of remote teaching, nothing can replace the important educational interactions that the school environment provides

Whilst we are excited about the return, there are several conditions that need to be met and revisions made to existing plans to ensure the school site is as safe as possible. Please see the plans below which are still subject to change due to ongoing scientific research by the Government into COVID-19.

### The School Day:

- School will reopen for ALL children on Monday 8<sup>th</sup> March;
- There will continue to be restricted access to the school site for parents. Enquiries should, as far as possible, be by phone to the school office or by email to [parent@nazeing.essex.sch.uk](mailto:parent@nazeing.essex.sch.uk) ;
- School will operate for a full 5 days per week and the children will cover the curriculum;
- Attendance is mandatory, unless you are complying with clinical and/or public health advice;
- All pupils will be expected to wear uniform and the correct footwear;
- Children will take part in PE ( non-contact sports);
- For the remainder of the Spring term, on their designated PE days the children will be required to come to school wearing their full PE kit (we will send home your child's allocated PE days on Friday 5<sup>th</sup> March);
- Breakfast club will recommence from Monday 8<sup>th</sup> March and a place MUST be booked prior to attending;
- We **will not** be running any After School Clubs until further notice;
- There will be strict arrangements for entry to school to allow for social distancing:
  - No entry to parts of the site including the Infant playground and the Reception ramp, with parents expected to leave their child at the designated drop off point;



Artsmark  
Silver Award  
Awarded by Arts  
Council England



- **Only one parent should accompany your child to and from school** and we kindly ask that parents do not arrive too early/late for their allocated time and keep to the 1 metre plus rule when queuing;
- **We also ask all parents/carers to wear a face covering whilst on school site;**
- Staggered start and end of the day to avoid crowding and reflect the number of hours that the children should be in school. I appreciate that this could be an inconvenience, but it is a measure to keep the whole school community safe.

Temporary timings for the day; each of the 3 Classes in a year group will each use a different entrance where a member of school staff will be waiting to greet them:

| Year   | Start Time | End Time | ENTRANCE AND EXIT                            |
|--|------------|----------|--|
| Reception  | 8:30am     | 2:45pm   | Far end Gate (near the bin store)            |
| Years 1 & 2  | 8:40am     | 2:55pm   |  |
| Yellow   |            |          | Far end Gate (near the bin store)            |
| Purple   |            |          | Main Entrance                                |
| Green  |            |          | Junior door gate (gate next to the car park) |
| Years 3 & 4  | 8:50am     | 3:05pm   |  |
| Amber  |            |          | Main entrance                                |
| Aqua   |            |          | Far end Gate (near the bin store)            |
| Burgundy   |            |          | Junior door gate (gate next to the car park) |
| Years 5 & 6  | 9:00am     | 3:15pm   |  |
| Lime   |            |          | Far end Gate (near the bin store)            |
| Silver   |            |          | Junior door gate (gate next to the car park) |
| Copper   |            |          | Main entrance                                |
| <b>One way systems will be in operation – please follow the signs.</b> |            |          |  |

Whilst we appreciate that these staggered times are not ideal and some of you will need to be at one of the drop off points more than once, please be assured that the arrangements have been made in the best interests of the children.

#### Classroom Arrangements:

- Children will be in bubbles. Where possible, pupils will remain in their classes and not mix with other classes, however, because of the constraints of our school population and school site there will be minimal mixing eg.at playtimes, but this will strictly be limited to phase groups i.e., Reception, Year 1 and 2; Year 3 and 4; Year 5 and 6;
- Reception – due to the lower numbers, both classes will be a ‘bubble’ and will mix in the outdoor area;



Artsmark  
Silver Award  
Awarded by Arts  
Council England



- Assemblies will be class based for the remainder of this term;
- There will be limited social distancing between children in school, but teachers and staff will be expected to social distance from children, parents and each other as far as possible;
- Children will sit in rows (from Year 1 upwards) with all children-facing forward;

#### **Lunchtimes:**

- Reception, Year 1 and 2 will eat their lunch in the hall on a rota;
- Year 3 to 6 will eat their lunch in their classrooms. Children can still order a school dinner and will collect this from the servery and return to their classroom;
- Children can bring their packed lunches in a lunch box, as normal.

#### **Equipment:**

- Children will be permitted to bring a bag into school, but we strongly recommend that they do not bring large backpacks;
- They can bring in a small pencil case with equipment (recommended) i.e., **pen, pencil, ruler, sharpener, pritt stick** - but they **are not** to share this with others in their class;
- Children **MUST** bring in their own water bottle as the water fountains will be out of use. If their bottle needs refilling then jugs of water will be available.

#### **Health & Safety:**

- Children will be expected to wash/ sanitise their hands on entry and regularly throughout the day;
- Continue promoting the 'catch it, bin it, kill it' approach;
- Movement around the site will adopt a 'keep left' approach;
- Increased frequency of cleaning throughout the site;
- Shared spaces/classrooms will be cleaned between use by different groups;
- Anyone displaying symptoms needs to isolate, access a test and inform the school immediately;
- If a pupil or adult is unwell and displaying symptoms similar to COVID-19, PPE will be worn by the first aider;
- Engage with the Test and Trace service where necessary.

I do hope the above measures reassure you about your children returning to school and we will continue to update you regularly about any changes to the systems in place.

Once again, I thank you for your continued support during this time and we look forward to welcoming all our children back in on Monday 8<sup>th</sup>.

Best Wishes

Jane Pomfret  
Headteacher



Artsmark  
Silver Award  
Awarded by Arts  
Council England





Artsmark  
Silver Award  
Awarded by Arts  
Council England

